

**University Endowment Lands
Minutes from the
COMMUNITY ADVISORY COUNCIL MEETING
Monday, December 18, 2017**

Minutes from the meeting of the University Endowment Lands (UEL) Community Advisory Council (CAC), held at **6:00 pm on Monday, December 18, 2017**, in the Community Amenity Space at 300-5755 Dalhousie Road, Vancouver, BC.

CAC Members Present:

Dave Forsyth, Area A, President
Jaymie Ho, Area B, Vice-President
Peter McConnell, Area C, Secretary-Treasurer
Lynne Pomfret, Area A
Hong Chen, Area D
Justin LeBlanc, Area D
Mojan Nozari, Area D

UEL Staff Present:

Jon Braman, Manager

1. Call to Order at 6:01 pm

1.1. Open Public Session

2. Approval of Agenda

Moved by Dave, Seconded, Carried

3. Approval of November 2017 CAC Public Meeting Minutes

Moved by Dave, Seconded, Carried

4. Delegations

- There were no delegations at this meeting.

5. CAC Correspondence

5.1. CAC Bank Statement

- The CAC bank statement for period ending December 17, 2017 is \$45,520.46.

6. Next meeting – Monday, January 15, 2017

The next meeting will be on January 15, 2017, at 6pm in the Community Amenity Space at #300 - 5755 Dalhousie Road.

7. UEL Manager Report to the CAC

7.1. Development Permits and Construction Updates

- Manager Braman reported to the Council about the area planning for Area D. A meeting with the Council will likely take place on either January 8th or 15th of next year.

- **ACTION:** Manager Braman to send an e-mail to Nicole to confirm the meeting dates.
- The renovation for the administration office will begin soon.
- Water line replacement on Western Parkway will begin in late January or early February, subject to permitting.
- The first leləm (Block F) development permit application is expected late January or early February with a second one anticipated in March or April of next year. The Acadia sewer work for Block F will continue in the summer of 2018.
- Capital Works plan to do some downstream works on Acadia including some sewer separation work associated with Area B.
- The condition assessment of the main water lines from Sasamat is underway as a desk-level study. Depending on the outcome, the next step may be require some fieldwork in the New Year.
- The budget will be done in the spring. Manager Braman will be looking for a committee to go over the budget.
- Jaymie asked about updates for the Newton Wynd application. Manager Braman answered that he had reached a decision but the information will not be made public until early in the New Year.
- Dave raised question again about whether the area representative council members could get notice for application for their area. A motion was passed last meeting to ask the administration to notify the CAC via e-mail when Development Applications are accepted by the UEL office. Manager Braman replied that the UEL administration will continue their current process for communicating the development applications that are accepted and will not be notifying the CAC when applications are received.
- Dave: What is the difference between notifying the Council now about the Development Application versus letting us know last week? Manager Braman replied convenience.

8. **Old Business**

8.1. **Block F Community Centre Working Group Update**

- Musqueam have retained an architectural firm.

8.2. **Community Works Project Update**

- There are no new updates at this time.

8.3. **Area D issues and plans update**

- As discussed in Manager Braman's reporting, a meeting will be taking place in January to discuss Area D.

8.4. **Review of 2017 winter holiday social**

- The winter social this year was well-received by the 60+ attendees. MLA David Eby was unable to attend and sent his regrets.

9. **New Business**

9.1. **Upcoming meeting with Minister Selina Robinson**

- Minister Selina Robinson has agreed to a meeting with the Council. The tentative date for the meeting is January 29th, 2018. The agenda has yet to be announced.

9.2. CAC Bylaws

- Dave shared the latest version of the CAC Bylaws received from the lawyer that was modified to conform to the new Societies Act.
- Justin asked about how much different is the new version from the old version. Dave answered that there are not much changes, but certain areas are cleaned up.
- The Council has discussed and agreed to approve the updated Bylaws to meet the timeline for changes. The Bylaws could be amended and the final version can be approved over e-mail. Councillors with further questions can send them to Dave, who will answer them or direct the questions to the lawyer.
- **ACTION**: Justin to send Dave and the Council the changes and comments he have made.
- **MOTION**: Dave moves a motion for the Council to accept the Bylaws as sent out on December 16th.

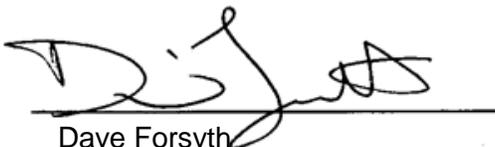
Motion moved, seconded, and carried unanimously.

10. Questions from the Public to CAC

- A resident from Area B inquired about the duties and conflict of interest regarding the ADP representative for Area B. If the ADP representative is not currently living at the UEL, could he/she be replaced?
 - Manager Braman replies no because the particular ADP representative is still a property owner here and is not in conflict in DP issues. She has attended one ADP meeting, but is only required to attend meetings for Area B. She did not miss 3 meetings for her own area and is therefore able to serve her role until the end of her term, which is coming up.
 - The resident raised concerns about a possible conflict of interest. Particularly, the area representative's failure to show in the DP application of the wall she is building that disrupts the original intent of the road contour.
 - Manager replied that the model in her application illustrated the wall. Several residents voiced their disagreements that the wall was not captured in the DP application.
- Kim asked if the meeting with Minister Selina Robinson is open to public and if the public could submit questions. Dave answers that because the meeting will be short it is better to keep it private at this time. Although residents are welcome to submit questions, due to the short meeting time, these questions may not be addressed in the meeting. It is possible that a town hall meeting may be organized at a later date where the public would be welcome to ask questions.

11. Adjournment

The meeting is adjourned at 6:31 pm.



Dave Forsyth

President

Community Advisory Council